



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
December 16, 2021**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 16, 2021 at 7:00 PM via virtual communication with President, Ms. Katina Bearden, presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Laura Johnson, Mrs. Phoebe Kancianic, Mr. Steve Kline, Mrs. Susan Lawrence, and Ms. Deborah Spence. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Ms. Maureen Jampo; Director of Human Resources, Mr. Matthew Boyer; Solicitor, Mr. Stephen Kalis; Student Board Representative, Mark Ellison, III. Joining the meeting was Federation Vice-President, Mr. Robert Decker.

**PRESENTATION**

Short COVID-19 Update: Mr. Rodriguez gave a brief update. He encouraged everyone to follow the safety protocols and keep everyone safe.

Performance Fact Comprehensive Plan Video: video update on the scope of work and overview of the processes.

**MINUTES**

Ms. Jampo presented the minutes from the Regular Board meeting held on November 18, 2021 for Board approval.

**LIST OF BILLS**

Mrs. Johnson presented the list of bills paid from the various funds for the periods of November 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-040**.

**TREASURER'S REPORT**

Mrs. Johnson presented the Treasurer's Reports for November 2021 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2021-2022-041**.

**COMMITTEE REPORTS**

POLICY/PERSONNEL COMMITTEE – MRS. LAWRENCE

The Committee met on December 2. Committee report is attached to the minutes. Policy 621 and Policy 626.2 were recommended to be placed on tonight's agenda for Board approval. Personnel items recommended for board approval includes the Positions as presented on tonight's agenda.

CURRICULUM COMMITTEE – MRS. LAWRENCE

The Committee met on December 2 2021. Committee report is attached to the minutes. The Committee was in agreement to recommend the PowerSchool agreement for Board approval as presented on tonight's agenda. The Committee heard a presentation on usage data and student results for math and reading intervention programs/resources.

FACILITIES/FINANCE COMMITTEE – MR. HYLTON

The Committee met virtually on December 9, 2021. Committee report is attached to the minutes. The Committee was in agreement to recommend a bid award for the HVAC project as presented on tonight’s agenda, Policy 621, contracts and special education settlement agreement.

PUBLIC RELATIONS, COMMUNITY ENGAGEMENT – MRS. JOHNSON

The Committee met virtually on December 9, 2021. Committee report is attached to the minutes.

STUDENT BOARD REPRESENTATIVE – MARK ELLISON, III

Mr. Ellison shared updates on holiday events at the elementary schools and high school including various Co-Curricular club events.

MONTGOMERY COUNTY LEGISLATIVE/PSBA REPRESENTATIVE – MRS. JOHNSON

No Report.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):**

**BOARD ACTION: Minutes, List of Bills, and Treasurer’s Report**

It was moved by Mrs. Johnson and seconded by Mr. Kline that the Board approve the minutes from the Regular Board meeting held on November 18, 2021, the List of Bills from the various fund for the period of November 2021 and the Treasurer’s Report for November 2021. All were in favor. None opposed. Motion carried.

**BOARD ACTION: CONSENT**

It was moved by Mr. Hylton and seconded by Mr. Armato that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

**POSITIONS**

**Professional**

Four (4) Elementary School Counselors starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

One (1) HS School Counselor starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

**Exempt - \*Job Descriptions Addendum #2021-2022-042**

One (1) Social Worker starting in the 2022/2023 School Year utilizing grant funds and hire as District staff when grant funds expire.

One (1) Emotional Support Coordinator

One (1) Home School Visitor

## RESIGNATIONS/TERMINATIONS

### Administration

Lori D'Andrea, Special Education Supervisor of High School, Admin. Building, effective when position is filled or February 11, 2022; hire date July 14, 2021.

Rachel Joyce, Special Education Supervisor of Middle Level, Admin. Building, effective when position is filled or February 11, 2022; hire date July 1, 2020.

### Professional

Ratify Christine Latch, Long Term Substitute Teacher, Middle School, resignation effective November 22, 2021; hire date November 22, 2021.

Correction: Lisa Kolb, Secondary Teacher, Middle School, resignation for the purpose of retirement, effective January 25, 2022; hire date January 8, 1997.

Ryan Yanchocik, Long Term Substitute Teacher, High School, resignation effective December 22, 2021; hire date August 16, 2021.

Ratify Melissa Felty, Long Term Substitute School Counselor, Admin Building, resignation effective December 3, 2021; hire date June 16, 2021.

Ratify Benjamin DiPette, Secondary Teacher, High School, resignation effective November 30, 2021; hire date October 3, 2016.

### Classified

Ratify Lourdes Contento, Part-time Student Proctor, Barth Elementary, resignation effective November 19, 2021; hire date October 28, 2021.

Ratify Alicia Doster, Paraprofessional, Franklin Elementary, resignation effective November 30, 2021; hire date August 20, 2019.

Ratify Debra Bailey, Intervention Assistant, Rupert Elementary, resignation effective November 24, 2021; hire date October 11, 2021.

Ratify Nicholas Wade, Paraprofessional, High School, effective December 10, 2021; hire date August 18, 2015.

## LEAVES

### Professional

Ratify Danielle Lawrence, Secondary Teacher, Middle School, request for leave of absence, covered by the Family Medical Leave Act, effective November 30, 2021; end date tbd.

### Classified

Ratify Darlene Fegley, Classroom Assistant, Middle School, request for leave of absence, covered by the Family Medical Leave Act, effective November 30, 2021; end date tbd.

## CHANGE IN POSITION/SALARY

### Professional

Correction: Ratify Allison Collins, from Long Term Substitute Teacher to Virtual Teacher, Lincoln Elementary, effective November 11, 2021, \$46,000/yr., Step 2 - Bach.

Ratify Jake Homan, from Long Term Substitute Teacher to Secondary Teacher, initial assignment to be Middle School, effective November 18, 2021, \$47,000/yr., Step 2 - Bach +15.

Classified

Ratify David William, from Custodian to Head Custodian, Middle School, effective November 23, 2021, \$19.20/hr (replacing B. Dotterer).

Ratify Sherry Thorum, from Part-time Student Proctor to Paraprofessional, Franklin Elementary, effective December 14, 2021, \$13.70/hr.

Ratify Darryl Nunan, from Custodian to Food Truck Driver, High School, effective December 13, 2021, no change in hourly compensation.

ELECTIONS

Administrative

Theresa Baller, Director of Career and Technical Education, High School, anticipated effective date February 14, 2022, \$109,336/yr (replacing D. Livengood).

Professional

Ratify Natalie Lennox, School Counselor, initial assignment to be the Middle School, anticipated effective date to be December 13, 2021, \$47,000/yr., Step 2 B-15.

Justin Beasley-Turner, School Counselor, initial assignment to be the High School, effective December 20, 2021, \$46,000/yr, Step 1 B+15.

Ratify Stacey Delpino, Secondary Teacher, initial assignment to be the High School, effective December 6, 2021, \$45,600/yr, Step 1- Bach(contract of B. DiPette).

Exempt

Ratify Shammel Williams, Social Worker, Admin. Bldg., effective December 6, 2021, \$57,000/yr (replacing J. McGee).

Ratify Kori Wilson, Wellness Coordinator, High School, effective December 1, 2021, \$5,000 stipend (grant funded). This is in addition to role of Athletic Trainer.

Classified

Ratify James Calvario, Substitute Support Custodial, Admin Bldg., effective December 6, 2021, hourly rate per schedule.

Ratify Rebecca Blanchard, Paraprofessional, Middle School, effective November 30, 2021, \$13.90/hr.

Ratify Sharon Miller, Part-time Student Proctor, Barth Elementary, effective December 6, 2021, \$12.00/hr.

Ratify Deborah Sheffer, Full-time Cafeteria Worker, High School, effective December 16, 2021, \$12.00/hr.

21st Century After-School Program (grant funded)

Rebecca Blanchard. Tutor, \$30/hr

Compensation for Missed Planning Time, \$24/period \***Addendum #2021-2022-043.**

Co-Curricular Assignments: 2021-2022 Winter Sports Update \***Addendum #2021-2022-044.**

## **POLICIES**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2021-2022-045:**

- Policy 621: Local Taxpayer Bill of Rights
- Policy 626.2: Conflict of Interest (Federal Fiscal Compliance)

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and a copies be filed in the Secretary's office as **Addendum #2021-2022-046:**

- PowerSchool Group, Inc.
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## **BID AWARD: HS CHILLER REPLACEMENT PROJECT**

The Superintendent recommends that purchase orders or contract be awarded to the following company indicated, the award being made to the lowest bidder meeting the required specifications.

- Gaudelli Bros., Inc. - Bid Award: \$692,000.00

## **SCHOOL DENTIST RATES**

The Superintendent recommends the Board approve the following school dentist for the fees indicated as listed below:

- Community Health & Dental Care \$4.80 per exam

**Upon roll call vote, all members present vote aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.**

## **NON-CONSENT**

Mr. Rodriguez presented the following non-consent item for Board consideration. Mr. Kalis presented the non-consent item discussed in an executive session for Board consideration.

**Hearings from Patrons of the School: none**

## **SPECIAL EDUCATION SETTLEMENT AGREEMENT (non-consent)**

Motion to approve Special Education settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board and a copy be filed in the Secretary's office as **Addendum #2021-2022-047.**

It was moved by Mr. Kline and seconded by Mrs. Lawrence that the Board approve the Special Settlement agreement as presented.

Upon roll call vote, all members present voted aye. Ayes: Nine. Nays: None. Motion carried.

## **NEW BUSINESS**

2022 Board Meeting Schedule: a draft meeting schedule was presented for review at the January Board workshop.

## **INFORMATION**

- January 13, 2022 – Board Workshop
- January 20, 2022 - Regular Board Meeting

## **FEDERATION REMARKS**

Mr. Decker on behalf of the Federation welcomed the new Board Members and Student Representatives. He hopes everyone maintains a safe and healthy holiday and enjoys spending time with family.

## **ROUND TABLE**

Mr. Kline welcomed the new Board Members.

Mrs. Lawrence thanked the Board for approving the hiring of school counselors.

Mrs. Johnson is glad the district will have school counselors as permanent positions.

Mrs. Kancianic looks forward to getting familiar with Board processes and procedures.

Ms. Spence is looking forward to getting adjusted to the processes and procedures.

Mr. Armato shared the importance of taking the opportunity to celebrate the holiday season with family.

Mr. Heidel looks forward to the New Year.

Mr. Rodriguez thanked the Board for their tremendous work today and is very appreciative of the PSD team.

Ms. Bearden mentioned that teachers as a whole have been named one of choices as “person of the year”. She hopes everyone has a safe and enjoyable holiday.

## **ADJOURNMENT**

Ms. Bearden reminded the Board there will be an executive session for the purpose of personnel immediately following tonight’s meeting. The meeting adjourned at 7:57 pm.

## **EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL.**



Maureen Jampo  
Board Secretary